

## ***Marine Program Manager – Ocean Connect***

Here at Ocean Connect, we see the value in everyone. We aim to be a catalyst for positive change since our beginnings in 2013. Our core activities focus on the Gold Coast's marine and coastal environment.

These activities require problem-solvers, who bring different perspectives and are willing to be open minded. Ocean Connect emerged out of a pursuit to inspire and support the community, and a desire for actions to speak louder than words. We wish to promote local participation in enhancing awareness of our local coastal and marine biodiversity through educational programs and citizen science.

We offer whole of community programs, which includes data collection that will contribute to the management of environments such as rocky shores, dunes, mangroves, sea grass and reefs. We are a non-advocacy group, open to anyone to participate in our programs. We do not engage in campaigning activities. Our team is led by award-winning marine scientists and environmental education specialists who lead or facilitate all our programs, on a volunteering basis. We reach over 7,000 community members each year and have a large volunteer base.

### ***About the role***

Due to the growth and continuation of our programs and organisation, we are looking for a marine program manager. As program manager, you will use your leadership and people management skills, alongside your focus on impact, to drive the delivery of our citizen science and community engagement programs. You will report to the co- founder of the organisation. Your role will include:

- ✓ Overseeing all current citizen science and community engagement programs and managing their milestones, including seagrass surveys, sea slug surveys, mangrove eco acoustics program and educational programs
- ✓ Assisting in the delivery of our programs, data management and reporting
- ✓ Mentoring and management of interns and volunteers
- ✓ Administrative tasks pertaining to the organisation
- ✓ Periodically meet with committee members and volunteers regarding program planning
- ✓ Recruitment and interviewing of volunteers and interns
  
- ✓ The role requires a time commitment of 10 hours per week + additional paid hours for the facilitation of scheduled sessions
- ✓ A flexible role, with the ability of work hours spread over the week
- ✓ Some weekend and evening work required depending on the events

### ***Minimum requirements***

- ✓ A minimum of BSc in environmental science or similar (preferably marine)
- ✓ Some experience in delivering environmental/marine science activities, environmental education or any other environment related programs
- ✓ A good knowledge of environmental survey techniques
- ✓ Basic knowledge of ecosystems such as seagrass meadows, mangroves, rocky shores and dunes
- ✓ Previous participation in citizen science programs is a plus as well as volunteering with Ocean Connect in any of our programs in the past or present
- ✓ Ability to be comfortable in public speaking in English
- ✓ Experience in managing and facilitating events or activities
- ✓ Hold an Australian Business Number (or the ability to acquire one)
- ✓ Hold a First Aid certification
- ✓ Hold a blue card or the ability to acquire a blue card
- ✓ Previous experience in working for extensive periods as a volunteer or intern
- ✓ Being able to commit for at least 8 months
- ✓ High level of reliability and people skills

### ***Desired***

- ✓ Gold Coast resident or very familiar with the Gold Coast marine and coastal environment and willing to travel regularly
- ✓ Experience in project leadership and project management
- ✓ Certified Open water or Advanced Open Water
- ✓ Experience in grant proposal writing and budget management
- ✓ Experience in the delivery of environmental education programs and science communication
- ✓ Experience in the use of Canva and have an affinity with graphic design
- ✓ Experience in the use of Eventbrite
- ✓ Willingness to learn

\$20,000 p.a (incl. super & GST) will be offered depending on experience.

Please send a short cover letter (max 1 page) with motivation why you fit the role and a 2-page resume (including 2 references) to Maggie Muurmans at [oceanconnectgc@gmail.com](mailto:oceanconnectgc@gmail.com) by 5pm (AEST) Thursday the 6<sup>th</sup> of February 2025. If short listed, interviews will take place in the week of February 17, 2025 with a flexible starting date in the week of 24<sup>th</sup> of February 2025.